



# CODE COMPLAINT FORM – MINIMUM HOUSING

## REQUEST FOR INVESTIGATION OF POSSIBLE HOUSING CODE VIOLATIONS

### Person/s Requesting Investigation of Possible Violation:

Per ordinance, completion of at least one of the blocks below shall be completed before being submitted to the Code Enforcement Officer.

1. Signature of a Town Official (Mayor, Council Member, or Town Manager).

• \_\_\_\_\_  
(Name) (Title)

2. Signature of Code Enforcement Officer

• \_\_\_\_\_

3. Signature of at least 5 residents of the town of Red cross that do not live in the same home. Name, Address, Phone number Signature

• \_\_\_\_\_  
• \_\_\_\_\_  
• \_\_\_\_\_  
• \_\_\_\_\_  
• \_\_\_\_\_

### Location of Alleged Violation:

Address of complaint: \_\_\_\_\_ Tax Record #: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Tenant: \_\_\_\_\_

### Please Describe the Alleged Violation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(Use back of sheet for additional comments)*

DATE: \_\_\_\_\_ Time: \_\_\_\_\_ Person Taking Complaint Form: \_\_\_\_\_

Date Received: \_\_\_\_\_ Inspector Assigned: \_\_\_\_\_

Date Inspected: \_\_\_\_\_ Completed by: \_\_\_\_\_

Code Case #: \_\_\_\_\_ Completion date: \_\_\_\_\_